

<p>To be inserted by Court</p> <p>Case Number:</p> <p>Date Filed:</p> <p>FDN:</p>
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CERTIFICATE OF PROOF OF SERVICE

[*SUPREME/DISTRICT/MAGISTRATES/YOUTH/ENVIRONMENT RESOURCES AND DEVELOPMENT*] Select one
 COURT OF SOUTH AUSTRALIA
 SPECIAL STATUTORY JURISDICTION

[FULL NAME]
Applicant

[FULL NAME]
Respondent

Next box displayed unless filed by Registrar

Lodging party		
<small>If applicable</small>	<small>Party title</small>	<small>Full Name of party</small>
Name of law firm/office		
<small>If applicable</small>	<small>Law firm/office</small>	<small>Responsible Solicitor</small>
Name of authorised officer		
<small>If body corporate and no law firm/office</small>	<small>Full Name</small>	

Next box displayed if filed by Registrar

Name of authorised registry officer		
	<small>Title</small>	<small>Full Name of officer</small>

Certifying Process Server			
Name			
	<small>Full Name</small>		
Public office held			
	<small>Instrumentality or agency and position</small>		
Address			
	<small>Street Address (including unit or level number and name of property if required)</small>		
	<small>City/town/suburb</small>	<small>State</small>	<small>Postcode</small>
	<small>Country</small>		
	<small>Email address</small>		

Proof of Service

I certify that:

1. I served the [party title] [name of person served] on [date of service] between the hours of [time] and [time] at [service location] with the [name, date and if applicable FDN and Order Identifier of document] in this matter provision for multiple documents served by [service method] eg for personal service – by handing it to the person served, who I identified as [name] by [how identified]
2. if applicable At the time of service the person served stated [record what the person served said].
3. [any other matter]

Note

- The [name, date and if applicable FDN and Order Identifier of document] provision for multiple documents served [is/are] attached to this Certificate.
- The [name, date and if applicable FDN and Order Identifier of document] provision for multiple documents served [is/are] already on the Court file and not attached to this Certificate.

CERTIFIED

at [place]
on [date]

.....
Signature of Process Server/Registry Officer

.....
Name printed

.....
Date